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Pos. 1696

**REGULATION OF THE MINISTER OF SCIENCE AND HIGHER EDUCATION<sup>1</sup>**

of Aug. 9, 2017,

**as regards to doctoral studies and doctoral stipends**

Based on the text of art. 201 pos. 1 of the Act of Jul. 27, 2005 – the Law of Higher Education (Off. J. of 2016, pos. 1842, with amendments<sup>2</sup>), the following stipulations are introduced:

**§ 1.** This regulation is made with regard to:

- 1) conditions and procedures for:
  - a) organising and conducting courses of doctoral studies by organisational units at universities and scientific organisations, including: provisions for study prolongation; conditions to be met by heads of doctoral studies; authorisations required from doctoral study providers, boards of the providing organisations, and heads of doctoral studies; and formal requirements to apply in scientific supervision and provision of didactic services from employees, including their vocational achievements and experience in the field of science and research,
  - b) attendance and participation in doctoral studies held by organisational units at universities and scientific organisations,
  - c) awarding doctoral stipends, together with their terms of duration, with the exclusion of doctoral stipends financed from funds assigned for the realisation of the programme defined in art. 26 pos. 3f of the Act of Apr. 30, 2010 on principles in science funding (Off. J. of 2016, pos. 2045, with amendments<sup>3</sup>);
- 2) minimum annual increments to be applied in doctoral stipend payoffs;
- 3) description of formal identification documents (doctoral student IDs) issued to doctoral students;
- 4) fees charged for the issuance of doctoral student IDs.

**§ 2.** 1. Formal motions for the initiation of doctoral studies are submitted to the Rector (in case of university units) or Director (in case of scientific organisation units) by the applicable Board or Scientific Council; any such motion shall include:

- 1) detailed outline of knowledge areas, scientific fields and scientific disciplines (or artistic fields and disciplines) covered by the postulated course of studies, and full name of the study course;
- 2) definition of the form of doctoral studies;

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<sup>1</sup> The Minister of Science and Higher Education is the appointed head of the governmental administration in higher education, on the authority of § 1 pos. 2 pt. 2 of the Regulation of the Prime Minister of Nov. 17, 2015, on formal authorisations ascribed to the post of the Minister of Science and Higher Education (Off. J., pos. 1896).

<sup>2</sup> Changes to the unified text of the above Act were published in Off. J. of 2016, pos. 1933, 2169 and 2260, and of 2017, pos. 60, 777, 858, 859, 1321, 1428 i 1530.

<sup>3</sup> Changes to the unified text of the above Act were published in Off. J. of 2016, pos. 1933 and 2260, and of 2017, pos. 859, 1475, 1530 and 1556.

- 3) determination of the course duration;
- 4) definition of the expected results of education;
- 5) study programmes, separate for each of the forms of studies on offer;
- 6) conditions and procedures for doctoral study recruitment and enrolment;
- 7) fees charged for extramural doctoral studies, for providers planning to extend their offer of paid studies.

2. If the planned course of doctoral studies covers more than one area of knowledge, discipline of science, or artistic discipline, the motion for its initiation should provide details of any and all such areas or disciplines.

3. After voicing their assent to the motion, university rector or director of the appropriate scientific organisation unit issues a formal decision on the initiation of doctoral studies.

**§ 3. 1. Managers of doctoral studies are appointed by:**

- 1) university rector, based on a positive evaluation from the council of the appropriate organisational unit or the appropriate doctoral self-governmental body, or
- 2) scientific organisation director, based on positive evaluations from the council of the appropriate organisational unit or the appropriate doctoral self-governmental body.

2. University rectors or directors of scientific organisations shall:

- 1) appoint a candidate for the post of doctoral studies manager from among those persons of the academic and/or scientific staff employed with their organisation who satisfy the degree requirement of *doctor habilitatus* in their respective field of science or arts, or the equivalent formal authorisation issued on the power of art. 21a of the Act of Mar. 14 2003, on formal degrees and titles in sciences and arts (Off. J. of 2016, pos. 882 and 1311, and of 2017, pos. 859 and 1530) with full-time employment status;
- 2) submit to the appropriate authority of a doctoral self-governmental body and to the council of the appropriate organisational unit a formal call for evaluation of the appointed candidate, to be concluded within 14 days after receiving said call.

3. Failure to present candidate evaluation reports within the timeframe defined in pos. 2 pt. 2 above shall be interpreted as equivalent to a positive evaluation and shall result in a formal approval of the said candidate.

4. Negative evaluations from the appropriate authority of the doctoral self-governmental body or from the council of the appropriate organisational unit shall serve as basis for re-initiation of procedures defined in pos. 2 and 3 above.

5. In case when the requirement of positive evaluation from the appropriate authority of the doctoral self-governmental body or from the council of the appropriate organisational unit cannot be met with respect to two consecutive candidates for the post of doctoral studies manager, the university rector or the director of the scientific organisation unit shall appoint a person from among those employees who satisfy the requirements presented in pos. 2 pt. 1, with the exclusion of those formerly appointed as candidates for the post.

6. The requirement of consulting the opinion of appropriate doctoral self-governmental bodies shall not apply to universities or scientific organisations at the onset of their first doctoral course programme.

7. Managers of doctoral studies can be relieved from their post on the power of rector's or director's decision, based on opinions presented by the appropriate authority of the doctoral self-governmental body or from the council of the appropriate organisational unit, or the organisation's scientific council.

**§ 4. Doctoral studies manager is responsible for:**

- 1) organisation and realisation of the doctoral course programme;

- 2) evaluation of progress in the realisation of the doctoral course programme, including progress in scientific research conducted by doctoral candidates;
- 3) issuing credits for completion of each consecutive term (year) of doctoral studies to doctoral candidates;
- 4) acting as chairperson in all formal proceedings of the committee body defined in § 12 below.

**§ 5.** Councils of university organisational units or scientific councils of scientific organisations are responsible for:

- 1) defining procedures and forms of progress evaluation in the realisation of doctoral study programmes, including progress in scientific research conducted by doctoral candidates;
- 2) approving of the formal organisation of doctoral study courses and lectures.

**§ 6.** Manager or director of the appropriate university organisational unit or scientific organisation unit shall be the ruling authority in formal revisions of any claims and complaints voiced by doctoral candidates with respect to decisions made by managers of doctoral studies, in all matters defined in § 4 pt. 2 and 3, and in § 7.

**§ 7.** 1. Manager of doctoral studies, on a doctoral candidate's request, may rule on prolonging the term of the candidate's course of studies and dismiss them from the duty of participating in the course proceedings if such a prolongation is needed for the purpose of conducting long-term research realised within the scope of said doctoral studies; such prolongation will not extend beyond the joint duration of two years.

2. Manager of doctoral studies, on a doctoral candidate's request, may, in addition, rule on prolonging the terms of their studies and dismiss them from the duty of participating in the course proceedings for the following reasons:

- 1) sudden and transient health conditions that make them unfit to participate in the course proceedings,
  - 2) health conditions of close relatives that require immediate care,
  - 3) care duties held over children up to the age of four years, or over children with a formally diagnosed disability,
  - 4) the candidate's own disability, formally diagnosed and confirmed
- to a joint duration of no longer than one year.

3. Manager of doctoral studies, on a doctoral candidate's request, may, in addition, rule on prolonging the terms of their studies for the duration corresponding to that of a statutory maternity, paternity or child care leave, as defined in the Act of Jul. 26, 1974 – the Labour Code (Off. J. of 2016, pos. 1666, 2138 and 2255, and of 2017, pos. 60 and 962), and dismiss them from the duty of participating in the course proceedings.

**§ 8.** 1. A formal request for a prolongation of terms of doctoral studies shall include:

- 1) doctoral candidate's personal details: name, surname, PESEL ID or – if not applicable – an equivalent personal identification number, and study year;
- 2) justification of the request.

2. A formal request for a prolongation of terms of doctoral studies, as defined in § 7 pos. 1 above, should be supplemented by an opinion from the appropriate:

- 1) scientific supervisor, or
- 2) scientific supervisor and assistant supervisor – for candidates participating in the programme defined in art. 26 pos. 3f of the Act of Apr. 30 2010, on principles in science funding, or

3) dissertation advisor.

3. A formal request for a prolongation of terms of doctoral studies, as defined in § 7 pos. 1 above, should be supplemented by any documentation that validates the request for such prolongation.

**§ 9.** 1. The university organisational unit or scientific organisation unit as appropriate for the course of doctoral studies, shall provide doctoral candidates with scientific support and assistance in conducting their independent research or artistic projects for the duration of said course from the course's scientific supervisor or - for candidates participating in the programme defined in art. 26 pos. 3f of the Act of Apr. 30 2010, on principles of science funding – from assistant supervisor.

2. Scientific supervisor shall be appointed from among those persons of the academic and/or scientific staff employed with their organisation who satisfy the degree requirement of doctor habilitatus in their respective field of science or arts, or the equivalent formal authorisation, and:

1) with current scientific achievements published within the past five years or achievements in arts within the past five years, or

2) with no less than five years of practice in science, research and development.

3. A doctoral candidate or manager of doctoral studies may submit to the authority of the appropriate head of their organisational unit a formal request for changes in the assignment of their scientific supervisor. Any such request shall be justified in explicit terms.

4. In justifiable cases, manager or director of the appropriate organisational or scientific unit may rule on introducing the requested change in the assignment of scientific supervisor.

**§ 10.** All didactic activities covered by the doctoral studies course programme shall be held under supervision of duly authorised academic and scientific personnel with current scientific achievements published within the past five years or with no less than five years of practice in science, research and development.

**§ 11.** At a request from a doctoral candidate, the university or the scientific organisation shall provide them with formal certification of their involvement in the course of studies, even if such involvement was not adequate to satisfy the course completion requirements.

**§ 12.** 1. Doctoral stipends are granted by the university rector or director of the scientific unit, based on individual requests and opinions from the unit's doctoral stipend committee, hereinafter referred to as the 'committee'.

2. The committee is appointed by the university rector or director of the scientific unit.

3. The committee shall include the following:

1) the manager of doctoral studies;

2) no less than two members of academic staff employed with the unit or – in the case of scientific organisations – no less than two members of scientific personnel with:

a) scientific degree of doctor habilitatus, or

b) degree of doctor habilitatus in arts, or

c) formal authorisations equivalent to those of doctor habilitatus, received on the basis of art. 21a of the Act of Mar. 14, 2003, on formal degrees and titles in sciences and arts;

3) a representative of the candidates' community, duly appointed by the appropriate doctoral self-governmental body.

**§ 13.** 1. Doctoral stipends for the first academic year of doctoral studies may be granted to candidates based on the exceptional results obtained in the course of study recruitment procedures.

2. Doctoral stipends for the first academic year of doctoral studies may be granted to candidates who display or have displayed:

- 1) timely involvement in the realisation of the study programme;
- 2) personal involvement in:
  - a) performing didactic duties within the framework of their vocational training, or
  - b) realisation of scientific research projects ran by the university organisational unit or scientific organisation unit;
- 3) progress in their scientific research and dissertation drafts during the academic year preceding the date of the stipend request's submission.

**§ 14.** 1. Doctoral candidates may place their formal requests for doctoral stipends to the appropriate manager of doctoral studies.

2. A formal request for a doctoral stipend shall include:

- 1) doctoral candidate's personal details: name, surname, PESEL ID or – if not applicable – an equivalent personal identification number, and study year;
- 2) opinion from the appropriate scientific supervisor or dissertation advisor – this requirement does not apply in the case of stipends granted for the first academic year of doctoral studies;
- 3) information attesting to the satisfaction of criteria presented in § 13.

3. The committee, after voicing their opinions on formal requests for doctoral stipends, shall pass to the authority of the university rector or director of the scientific organisation unit a list of duly evaluated submissions with complete information as defined in pos. 2 pt. 1 above, together with a justified opinion, be it in favour or against the request.

**§ 15.** 1. A doctoral stipend is granted for the duration of 12 months, and paid in monthly instalments.

2. A doctoral stipend shall be granted irrespective of any other aids or benefits already received by the candidate, in particular:

- 1) aid from material support funds for students and doctoral candidates, as defined in art. 199 pos. 1 pt. 1–4 of the Act of Jul. 27, 2005 – the Law of Higher Education;
- 2) aid from material support funds defined in art. 199a of the Act of Jul. 27, 2005 – the Law of Higher Education;
- 3) scientific stipends defined in art. 199b of the Act of Jul. 27, 2005 – the Law of Higher Education;
- 4) stipends for achievements, granted under the following:
  - a) art. 199 pos. 1 pt. 5 of the Act of Jul. 27, 2005 – the Law of Higher Education,
  - b) art. 37a of the Act of Apr. 30, 2010, on research institutes (Off. J. of 2017, pos. 1158 and 1452),
  - c) art. 70a of the Act of Apr. 30, 2010, on Polish Academy of Science (Off. J. of 2016, pos. 572, 1311, 1933 and 2260, and of 2017, pos. 624 and 1089);
- 5) doctoral stipends granted under the provisions of art. 22 pos. 1 of the Act of Mar. 14, 2003, on formal degrees and titles in sciences and arts.

3. Following the decision on prolongation of terms of doctoral studies, the head of the appropriate university or scientific organisation may decide to provide the candidate with doctoral stipend funding for the duration of said prolongation.

4. Following a disciplinary exclusion from the doctoral study roster, the offending party forfeits their rights to any outstanding doctoral stipend payments with the passing of the first day of the month after the date at which said decision has been made irrevocable.

5. Doctoral candidates - recipients of stipend funding – who have completed their course of studies ahead of schedule and received marks of recognition for their doctoral dissertations shall be eligible for continued funding for the remainder of their scheduled terms of studies (as defined in the study programme); the outstanding sum will be paid in a single instalment and calculated as product of the previously decided stipend and the number of months remaining before the scheduled completion of the course (but not longer than six months).

**§ 16.** The lower threshold of bonus stipend paid on top of the regular amount, granted in recognition of pro-quality projects, is established at 800 PLN.

**§ 17.** 1. Doctoral candidates shall be issued with doctoral candidate ID documents, produced in accordance with specifications presented in Attachment 1 to this Regulation.

2. The appropriate organisational unit of the university or scientific organisation shall charge each candidate for the issuance of ID documents; the maximum charge is established at 17 PLN, if the actual cost incurred by the unit in procuring said documents is lower than the maximum amount, the difference shall be fully deduced from the charge.

3. Candidates requesting duplicates of their ID documents shall be charged in the amount of 150% of the ID's original charge.

4. Identification documents (IDs) issued to doctoral candidates are valid for the duration of a single academic year; their validity is extended annually by means of updates in electronic databases and confirmed by placement of holographic stickers in marked and numbered fields on the surface of ID documents, as defined in Attachment 2 to this Regulation.

**§ 18.** This Regulation enters into force on the day of Oct. 1, 2017.<sup>4</sup>

Minister of Science and Higher Education: wz. A. Bobko

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<sup>4</sup> This Regulation overrules the provisions contained in the previous regulation of the Minister of Science and Higher Education, of Apr. 13, 2016 on doctoral studies and doctoral stipends (Off. J. pos. 558) which expires on the date signed hitherto, in accordance with art. 6 of the Act of Apr. 21, 2017 on changes to the text of the Act on formal degrees and titles in sciences and arts, and other acts (Off. J. pos. 859).

Attachments to the text of the Regulation of the Minister of Science and Higher Education, of Aug. 9, 2017 (pos. 1696).

Attachment No. 1

A TEMPLATE FOR IDENTIFICATION DOCUMENTS ISSUED TO DOCTORAL CANDIDATES

Description:

1. Formal identification documents issued to doctoral candidates shall be provided in the form of electronic coded card (smart card) fitted with a contact chip and produced in accordance with ISO/IEC 7816-2 and ISO/IEC 7816-3 standard specifications. In addition, the cards may also be fitted with supplementary interface elements, including proximity chips.
2. Cards shall be made of laminated plastic, in conformance with physical properties and dimensions defined for cards of the ID-1 format (ISO/IEC 7810 standard); the properties and material resilience of the laminate should be confirmed by appropriate validation tests, in accordance with the multi-part ISO/IEC 10373 standard.
3. The under-print of blank ID documents shall be made in offset standard of 5+4 (CMYK and Pantone 5483 on the obverse and CMYK on the reverse) in teal and azure blue, and protected with external laminate coating.

Under-print of blank ID cards, produced using offset printing techniques, shall include the following elements:

- 1) background image with raster graphic elements (CMYK colour palette);
- 2) on the obverse – protective elements produced in guilloche technique, in the form of a stylised overlaid star ornament printed in .075 pt. thickness in Pantone 5483, with 70% translucency, placed on a 27 mm wide strip aligned with the right edge of the ID plate, distanced 1.5 mm from the edge, taking the whole height of the plate, including the ID photo placement field;
- 3) on the obverse, an inscription reading “LEGITYMACJA DOKTORANTA”, made in the microprint technique, on a white 1mm wide strip aligned horizontally and distanced 1.7 mm from the lower edge of the ID plate, in black colour;
- 4) on the obverse, image of an eagle, stylised in accordance with the national crest standard, 8.1 mm high, with inscription “RZECZPOSPOLITA POLSKA” printed in DejaVu Serif Condensed font, 4.5 pt., in black, placed in the top left corner of the ID plate;
- 5) inscriptions:
  - a) “LEGITYMACJA DOKTORANTA” printed in SwitzerlandInserat font, 11.28 pt., in black; position: on the obverse, 59 mm from the left edge of the plate and 107 mm from the top edge of the plate,
  - b) “DOCTORAL CANDIDATE CARD” printed in SwitzerlandInserat font, 6 pt., in black; position: on the obverse, 59 mm from the left edge of the plate and 14 mm from the top edge of the plate,
  - c) “Imię:”, “Nazwisko:”, “Wydana:”, “Nr legitymacji:”, “PESEL:” printed in Switzerland Condensed font, 7 pt. in black, right-adjusted; position: on the obverse, justification line – 20 mm from the left edge of the plate, text base line: 48 mm from the top edge of the plate,
  - d) “Poświadczam uprawnienia do korzystania – do ukończenia 35. roku życia – z ulgowych przejazdów środkami publicznego transportu zbiorowego autobusowego i kolejowego na podstawie odrębnych przepisów.” Printed in DejaVu Serif Condensed font, 6 pt., in black; position: on the reverse, centre-adjusted, justification axis at 24 mm from the left edge of the plate, text base line: 47 mm from the top edge of the plate,

e) PESEL number (for persons without a valid PESEL, this is replaced by birth date presented in yymmdd00000 format, with PESEL standard of coding for thousands and hundreds in year notation, the last digit may be replaced by a properly calculated data verification checksum digit);

6) on the obverse: white field as a placeholder for ID photo, 20 x 25 mm, distanced 5 mm from the right edge of the plate and 23.5 mm from the top edge of the plate;

7) on the obverse: 5 fields, 8 x 9 mm each, marked with white lines and numbered from 1 to 5, printed in DejaVu Serif Condensed font, 5 pt., in white;

8) on the reverse: white field, 30 x 21 mm, as a placeholder for a barcode sticker.

4. During ID personalisation, details of the holder shall be printed in a manner ensuring permanent and secure use of the ID document; personal details shall include the following:

1) photo of the holder, in colour, 20 x 25 mm, with resolution of no less than 300 dpi;

2) name of the university or scientific unit, printed in Arial Narrow Bold font, 7 pt., with up to three lines of text, 30 spaces each, right-adjusted; notation: “FirstLetterCapital”; position: 27.2 mm from the right edge of the plate (distance from the right text adjustment line), 6.2 mm from the top edge (distance from the top line of the text block), in black;

3) name (up to 30 spaces), surname (up to 40 spaces), printed in Arial Narrow font, 7 pt., left-adjusted; notation: “First Letter Capital”, in black; issuance date, ID number, PESEL number (for persons without a valid PESEL, this is replaced by birth date presented in yymmdd00000 format, with PESEL standard of coding for thousands and hundreds in year notation, the last digit may be replaced by a properly calculated data verification checksum digit) printed in Arial Narrow font, 7 pt., in black; left-adjusted, position:: 2 mm to the right of the respective header texts: “Imię:”, “Nazwisko:”, “Wydana:”, “Nr legitymacji:”, “PESEL:”;

4) barcode (optional) in black; no other data shall be coded and stored in barcode form aside from the fields defined in pt. 3 above.

5. The card’s electronic circuit shall be based on data structures conformant with the ISO/IEC 7816-4 standard.

6. Queries and responses generated in data exchange processes between the card’s circuit and external IT infrastructure shall be structured in accordance with the APDU defined in the ISO/IEC 7816-4 standard.

7. The ID card shall obligatorily store in its memory the DF.SEED file together with its two descendant files: EF.CERT and EF.ELD. DF.SEED file shall be accessible via SELECT FILE command immediately after the card’s reset.

8. Data attached to the ID card shall be stored in a dedicated DF.SEED file. The runtime identifier (RID) shall be compliant with ID pattern registered with the Polish Normalisation Committee, in accordance with the ISO/IEC 7816-5+A1 standard. The runtime file extension (PIX) to be used in ID cards shall be “01 02” (in hexadecimal notation).

9. The DF.SEED file shall be accessible immediately after the card’s reset, via SELECT FILE command with filename parameter (AID with extension).

10. The DF.SEED file shall be accompanied by two descendant files with transparent binary structure:

1) EF.CERT file with a 2-byte identifier “00 01” (in hexadecimal notation), storing a qualified certificate of digital signature, in which:

a) “właściciel certyfikatu” stored in the “nazwa powszechna” attribute includes the following declaration: “osoba upoważniona do wystawiania legitymacji doktoranta”; this field shall also include the following attributes: “nazwa organizacji”, “nazwa województwa”, “nazwa miejscowości” and “adres” of the university or scientific unit,

b) critical extension of “deklaracja wydawcy certyfikatu kwalifikowanego” (qcStatements) is stored to certify that the certificate holder attests that, by signing with their electronic signature, acts as a representative of a legal person – i.e. of the appropriate university or scientific unit;

2) EF.ELD file with a 2-byte identifier “00 02” (in hexadecimal notation) storing data in a format compliant with ETSI TS 101 733 standard, signed using a qualified electronic signature, where:

a) the standard of the signed statement format is based on Basic Electronic Signature with eContentType within the SignedData structure storing the id-SELDInfo described by the following object identifier:

id-SELDInfo OBJECT IDENTIFIER ::= iso(1) member-body(2) pl(616) organization(1) gov(101) moneas(4) pki(1) seld(2) 1,

b) the signed data (SELDInfo) is stored in eContent within the SignedData structure, using the following syntax:

SELDInfo ::= SEQUENCE

wersja	INTEGER v1(1)
numerSeryjnyUkladu	PrintableString (SIZE (8..16)),
nazwaUczelnilubJednostkinaukowej	UTF8String (SIZE (1..128)),
nazwiskoDoktoranta	SEQUENCE OF UTF8String (SIZE (1..28)),
imionaDoktoranta	SEQUENCE OF UTF8String (SIZE (1..24)),
numerLegitymacji	PrintableString (SIZE (1..16)),
numerEdycji	PrintableString (SIZE (1)),
numerPesel	PrintableString (SIZE (11)),
dataWaznosci	GeneralizedTime

expressed using ASN.1 notation as specified in the ISO/IEC 8824 standard; the fields shall be interpreted as follows:

- wersja stores version number of the signed data structure; this field allows for identification of current version in case of future updates to the ID data structure,
- numerSeryjnyUkladu represents the unique numerical identifier of the electronic circuit, stored in a hexadecimal notation format; at signature time, this field is retrieved from the ID card’s memory by the signing application,
- nazwaUczelnilubJednostkinaukowej represents the registered name of the issuing university or the scientific unit,
- nazwiskoDoktoranta represents candidate’s surname, as stored in other formal ID documents (such as personal ID, passport),
- imionaDoktoranta represents the candidate’s first and middle name, as stored in other formal ID documents (such as personal ID, passport),
- numerLegitymacji,
- numerEdycji is an alphanumeric identifier of any consecutive issues of the ID bearing the same ID number; the original issue is marked with A, and duplicates are marked in alphabetical order (letters B, C, D...),
- numerPesel represents the formal tax identification number assigned by National System for the Electronic Evidencing of Persons,
- dataWaznosci represents the valid-by date of the ID; the validation date shall be extended annually,

c) the format of the signed message shall include, as signed attributes, the following:

- obligatory attributes as defined for the technical specification standard ETSI TS 101 733 and
- supplementary attributes: „deklarowany czas złożenia podpisu” (eng. signing-time), providing time details coded in standard GeneralizedTime format; time stored by this attribute should not exceed the limit of 15 months from the date stored in the dataWaznosci field, as defined in pt. b above, together with the „rodzaj zobowiązania” field described by the following object identifier:

commitmentType OBJECT IDENTIFIER ::=iso(1) member-body(2) us(840)

rsadsi(113549) pkcs(1) 9 16 6 5,

to attest to the holder's approval for the signed data.

Attachment No. 2

#### HOLGRAM TEMPLATE

Description:

1. Hologram of dimensions 10 x 9 mm and thickness of 10 µm or otherwise designed to self-destruct, as a way to exclude its unlawful removal and re-attachment, produced in a 2D/3D technique.
2. Valid-by date imprinted on the hologram surface in a durable and permanent manner (expressed in the format of dd-mm-yy).