

Decree no 34/2017
by the Rector of the Wrocław University of Economics
Issued on the 17th of May 2017

Concerning the fees paid by foreign WUE students for educational services, and fees paid for repeating courses and additional seminars.

Based on the article 66 section 2 and article 99 section 2, related to the articles 43 and 99 section 1 points 1,2,3,4 and 6 of the *Higher Education Act* of 27th July 2005 (Dz.U 2016, point 1842, with amendments) and relating to the paragraph 17 section 1 and paragraph 17 section 2, paragraphs 18 and 19 of the the Ministry of Science and Higher Education act of 12th October 2006, *concerning foreigners participating in educational courses and studies, and in scientific research and development* (Dz.U. 2006, point 1501).

§1

1. The purpose of this decree is to lay down the procedure for paying the fees for first and second degree courses, as well as postgraduate courses, in Polish and in foreign languages, by foreign students.
2. In particular, this decree states:
 1. the way in which the fees should be paid,
 2. the rules by which the fees can be reduced and portioned into instalments,
 3. the costs of repeating courses and of additional seminar hours when resuming work on a thesis after a pause in their educational process.
3. The decree concerns foreign students starting their courses in the 2017/2018 academic year.

§2

1. Foreign students who are not permitted to study on the same terms as Polish citizens, as per the Higher Education Act, are required to pay certain fees for their education to the Wrocław University of Economics. These fees are established by the Rector's Decree no. 32/2017, issued on the 17th of May 2017.
2. Foreign students who are permitted to study on the same terms as Polish citizens as per the Higher Education Act may pay fees as specified in this decree.
3. Foreign students described in points 1 and 2 are admitted to the Wrocław University of Economics pending Rector's Approval.

§3

1. Foreign students undertaking paid courses at the WUE are required to pay a fee for each semester, in EUR or in Polish Złoty, according to the average exchange rate as specified by the National Polish Bank on the day of payment, to an indicated bank account.
2. The fee must be paid no later than 7 days before the start of each semester, and the proof of payment must be delivered to the appropriate Dean's Office.
3. A foreign student may apply for the Rector's approval to divide the fee into instalments.

§4

A foreign student may apply for the Rector's approval to reduce the fee if:

1. They can supply documented proof of material difficulties,
2. They have undertaken a second, paid course or other form of paid educational service at the WUE.

§5

Foreigners of Polish descent undertaking paid courses in Polish language at the WUE are entitled to a 30% fee reduction.

§6

Paid fees will not be reimbursed, with the exception described in § 8.

§7

Detailed regulations and schedules for the fee payment by the foreign students are specified in the Contract Concerning the Fees Paid by The Foreign Students at the Wrocław University of Economics.

8

1. The fees may be reimbursed if:

1. The student is allowed a half-year or a year dean's leave – the fee for the time of the leave are reimbursed.
2. The student resigns from their course – the fee for the thus omitted portion of the course is reimbursed.
3. The student is refused a visa and thus cannot come to the country – the entire fee they had paid is reimbursed.
4. Other, documented, accidental events prevent the student from undertaking or continuing the course. In such cases, the reimbursement concerns:
 1. the entire fee for a given semester, if the student resigns from the course before the start of the semester,
 2. the fee for the time the student has omitted in a given semester, where the semester in question is the semester during which the WUE has received the information about the student failing to obtain a diploma validation or nostrification.
5. If the WUE has failed to organise the courses that a foreign student had previously had offered to them.

2. The fees are reimbursed in the same currency they were paid in, to a bank account indicated by the foreign student.

3. The costs of bank operations related to the fee reimbursement are covered by the student.