

RD-DS.021.7.2023
Circular Letter NO. 7/2023
of the Dean for Student Affairs
of 8 December 2023

on
the time limit for the submission of diploma theses by students in their final term of
I and II degree stationary and non-stationary studies, and the date of conducting the diploma
exams in the academic year 2023/2024

Pursuant to § 24 of the University Regulations of the Wrocław University of Economics and Business, adopted by way of the Resolution of the Senate of the University of Economics and Business no. R.0000.20.2023 of 20 April 2023, the following dates and form of submission of the diploma thesis accepted by the supervisor are determined:

§ 1

1. For final term students of I degree stationary and non-stationary studies who graduate in the winter term of the 2023/2024 academic year, the time limit for submitting the diploma thesis shall be 15 January 2024.
2. For final term students of II degree non-stationary studies who graduate in the winter term of the 2023/2024 academic year, the time limit for submitting the master thesis shall be 5 February 2024.
3. For final term students of I degree stationary and non-stationary studies who graduate in the summer term of the 2023/2024 academic year, the time limit for submitting the diploma thesis shall be 10 June 2024.
4. For final term students of II degree stationary and non-stationary studies who graduate in the summer term of the 2023/2024 academic year, the time limit for submitting the diploma thesis shall be 1 July 2024.

§ 2

1. The final date for submission of the diploma thesis by students of the last term of I and II degree stationary and non-stationary studies who graduate in the winter term of the 2023/2024 academic year, shall expire on 28 February 2024.
2. The final date for submission of the diploma thesis by students of the last term of I and II degree stationary and non-stationary studies who graduate in the summer term of the 2023/2024 academic year, shall expire on 30 September 2024.

§ 3

The submission of a diploma thesis means that:

- a) the student has obtained all positive grades/passes in the USOSweb,
- b) the supervisor accepted the JSA anti-plagiarism test report.

§ 4

1. The diploma exam shall take place within a period of not less than 7 days and not longer than 1 month from the submission of the diploma thesis. In justified cases, the Deputy Dean for Student Affairs shall, at the written request of the student, withdraw from this rule.
2. The term of the diploma exam for students who will submit the diploma work within the basic period indicated in § 1 shall be determined by the Deputy Dean for Student Affairs. For students who submit theses:
 - a) engineering, until January 15, 2024, diploma examination taking place between **January 22 and March 4, 2024**
 - b) master's degrees, until February 5, 2024, the diploma examination takes place between **February 12 and March 4, 2024,**
 - c) bachelor's degree, until June 10, 2024, diploma examination takes place between **June 10 and July 5, 2024,**
 - d) master's degrees, until July 1, 2024, the diploma examination takes place between **June 26 and July 12, 2024,**
 - e) in justified cases, with the consent of the Deputy Dean for Student Affairs, the diploma examination may be held on dates other than those indicated in section 2 points a), b), c) and d), but no later than July 12, 2024.
3. In justified cases, with the consent of the Deputy Dean for Student Affairs, the diploma exam may be passed on dates other than those indicated in section 2.
4. The diploma exam for students who will submit their diploma thesis after the expiry of the period specified in § 1 and no later than within the time limit specified in § 2 shall take place in accordance with the Deputy Dean for Student Affairs.

§ 5

The diploma exams shall not take place between 13 July 2024 and 15 September 2024.

§ 6

The Circular letter becomes effective upon signing.

DEAN FOR STUDENT AFFAIRS

prof. dr hab. Inż. Anna Cierniak-Emerych, Professor of WUEB