

RB-SOP.014.1.103.2021
REGULATION NO. 103/2021
of the Rector of the Wrocław University of Economics and Business
of 31 August 2021

on the mode of conducting classes in the winter semester
of the 2021/2022 academic year

Pursuant to Article 23(2)(2) of the Law on Higher Education (consolidated text Journal of Laws of 2021, item 478, as amended) and in connection with §13a of the Regulation of the Minister of Science and Higher Education of 27 September 2018 (consolidated text Journal Of Laws of 2021, item 661) on studies, it is ordered as follows:

§ 1

1. During the winter semester, the classes conducted at the Wrocław University of Economics and Business, full-time and part-time, for first and second cycle studies, for EMBA studies, at the Doctoral School, for doctoral studies, post-graduate studies and training provided by the Lifelong Learning Center (CKU), at the Children's University of Economics (Children's University of Economics and Young Economist Academy) and at the Third Age University (Wrocław and Bolesławiec Branches) will be conducted on the premises of the University, subject to sections 2-6.
2. Classes on specified post-graduate studies and during specified training provided by the Lifelong Learning Centre (all or only some courses) may be conducted remotely subject to the approval of the head of post-graduate studies/lead trainer of the training. Lifelong Learning Centre Director shall be notified thereof.
3. Some activities in the Children's University of Economics, Young Economist Academy and Third Age University, especially when there is no possibility to involve a suitable teacher, may take place remotely with his/her presence outside the University. Such a decision is made by the relevant Rector's Representative.
4. For first and second cycle programs, EMBA studies and at the Doctoral School, only those courses that were previously taught in e-learning mode until 10.03.2020 may be taught remotely during winter semester of 2021/2022 academic year. The teacher must notify the relevant programme manager or the EMBA Director or the Dean of the Doctoral School and the Academic Workload Office of his/her wish to conduct classes in this mode.
5. For English-language studies and courses taught in English in Polish-language studies (except for foreign language courses), also at the Doctoral School, only the courses (in total or one of their forms - lecture or classes) which are taught by foreigners living abroad and specialists from the economic environment, may be taught remotely. The decision in this respect is made respectively by the Dean for Academic Programs or the EMBA Director or the Dean of the Doctoral School. The Academic Workload Office shall be notified of courses to be taught remotely.
6. The mode of conducting diploma seminars is decided by the supervisor. If it is necessary to change the date of the seminar, the interested parties (students and the supervisor) should agree on a new date and the supervisor shall forward the information about the new date to the Academic Workload Office.
7. The verification of learning effects is carried out in the teaching rooms of the University. This rule may be waived only in the cases provided for in sections 2 and 5 if it is the teacher's will.
8. Remote learning takes place in synchronous mode using the Teams module of Office 365.

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9. It is allowed to conduct no more than 25% of the number of hours allocated for a given form of classes with the use of the e-Portal platform, subject to the cases described in section 4, where it is allowed to conduct up to 100% of classes of a given course using the above-mentioned Platform. However, in both cases the academic teacher communicates synchronously with the students using the Teams module.
 10. Office-hours are provided by the teachers on the premises of the University in the amount of time and on dates as specified in Regulation No 22/2017 of the Rector of the Wrocław University of Economics and Business. During the time of office-hours, students can contact teachers via the Teams module.
 11. In the event of escalation of the SARS-CoV-2 epidemic, it is possible that the scope of classes which can or will be taught remotely may be extended.

§ 2

The Regulation enters into force as of the date of its signing.

. Rector

Prof. Dr hab. Andrzej Kaleta