

## DECLARATION OF THE STUDENT

who is a foreigner

on knowledge and acceptance of terms and conditions of payment  
for studies at the Wrocław University of Economics and Business

.....

(date)

.....

(full name)

.....

(passport number)

.....

(field of study, form of study, cycle)

.....

(address of residence)

.....

(citizenship/country)

### **I hereby declare that:**

In connection with my admission to studies at Wrocław University of Economics and Business, hereinafter referred to as WUEB, starting in the academic year of ... at the above mentioned major, I hereby declare that:

1. **I have read** the Study Regulations currently binding at Wrocław University of Economics and Business introduced by Resolution No. .... of the Senate of Wrocław University of Economics and Business of .... and I undertake to comply with them and keep up with any changes as reported on the website of [bip.ue.wroc.pl](http://bip.ue.wroc.pl), in particular I undertake to participate in classes provided for the major I was admitted to.

2. **I have read** the amounts of tuition, terms of collection and release from tuition for educational services, as binding for students beginning their education at WUEB as of the academic year of ..... defined by:

- 1) the relevant regulation of the minister competent for higher education concerning studies;
- 2) Regulation No. .... of the Rector of Wrocław University of Economics and Business of the .... concerning tuition for educational services paid by foreigners studying at Wrocław University of Economics and Business, excluding Executive Master of Business Administration (EMBA) studies, hereinafter: the regulation

**and I accept obligations arising from the said acts as respective to the major I pursue, and I agree especially to:**

- a) pay in a timely manner fees for educational services related to studies in the above-mentioned field I have been admitted to within deadlines specified in the Regulation, to an individual billing account (IKR),
- b) notify WUEB in writing of any change of my personal and address data provided in the personal questionnaire.

### **3. I acknowledge that:**

- 1) fees for educational services specified in the Regulation may not be increased, except for fees for conducting classes not covered by the study programme;
- 2) fees for educational services specified in the Regulation must be paid to the indicated individual billing account (IKR) in the amount and time specified in the Regulation,

- 3) the date of payment shall be the date of crediting the individual billing account (IKR). WUEB is not liable for the consequences of erroneous classification of payments resulting from circumstances attributable to the payer,
- 4) in the case of late payment of fees, WUEB charges statutory interest for delay, and the lack of payment of fees for studies constitutes a basis for initiating proceedings on the removal from the register of students,
- 5) if students are removed from the register on terms specified in the University Study Regulations, including in the case of a written resignation from studies after their commencement, the fees will be calculated proportionally until the date on which the decision to remove the student from the list becomes effective,
- 6) if the required fees are not paid, WUEB shall initiate debt collection proceedings in which the required amounts shall be recovered,
- 7) **in the case of resignation from studies, the declaration of resignation must be submitted in writing to the dean's office;**
- 8) if a foreigner commencing full-time studies in Polish on a fee-paying basis, acquires during the studies rights referred to in Article 324(2) of the Act of July 20, 2018 - Law on Higher Education and Science (i.e. of Journal of Laws of 2022, item 574) - release from fees for these studies, the fact shall result in:
  - a) their release from paying fees for further full-time studies in Polish (first or second cycle) from the next semester, provided that the recruitment requirements applicable to students they join are met (obtaining the required number of points in the certificate competition or examination),
  - b) transfer to part-time studies in the same field if the recruitment conditions referred to in point a) are not met.

The student shall notify the Rector in writing about the fulfilment of the conditions specified in Article 324(2) of the Act.

**I hereby confirm that I have read and accept the legal regulations in force at WUEB specifying terms of charging and the amount of fees for studies and I undertake to comply with them.**

.....  
(date and legible signature of the Student)

#### GDPR

1. While fulfilling the requirements resulting from the provisions on personal data protection in the course of conducting studies, the University obliges the Student to notify the University in writing about the change of their personal data included in this declaration. The consequences of failure to perform this obligation shall be borne by the Student.
2. The Student acknowledges that:
  - 1) The controller of personal data is Wrocław University of Economics and Business, ul. Komandorska 118/120, 53-345 Wrocław, NIP Tax Identification No. 896-000-69-97, tel. +48 71 36 80 100, fax +48 71 36 72 778, e-mail: kontakt@ue.wroc.pl.
  - 2) Contact information for the Data Protection Officer is as follows: tel. +48 71 36 80 453, e-mail address: iod@ue.wroc.pl.
  - 3) Personal data are processed pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, including pursuant to Article 6 section 1 items b, c and e.
  - 4) The processing of personal data by the Data Controller is necessary for performance of the agreement with the Data Controller, fulfilment of legal obligations imposed on the Data Controller and it is necessary for exercise of public authority entrusted to the Data Controller.
  - 5) Personal data will be stored until the expiry of the period of storing documentation related to the agreement, resulting from generally applicable provisions of law.
  - 6) Data shall be made available only to the following recipients: persons authorised by the Controller to process personal data and entities processing personal data on behalf of the Controller on the basis of agreements concluded with the Data Controller and other entities authorised by law.

- 7) The Student shall have the following rights with regard to the Controller of personal data, under the terms of Regulation (EU) 2016/679 of the European Parliament and of the Council: to access their personal data, to request rectification, completion, erasure or restriction of processing of personal data, the right to object to processing, the right to data transfer, the right to lodge a complaint to the authority supervising the processing of personal data in accordance with the provisions on personal data protection.
- 8) Personal data will not be transferred to a third country as defined by the Regulation (EU) 2016/679 of the European Parliament and of the Council.
- 9) Decision-making based solely on automated processing, including profiling, will not be used.

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(date and legible signature of the Student)