| **Spis zdawczo-odbiorczy akt nr……..** | | | | | | | |
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| **Lp.** | **Znak  akt** | **Tytuł teczki lub tomu** | **Daty skrajne**  **od - do** | **Kat. akt** | **Liczba teczek** | **Miejsce przechowywania akt w archiwum zakładowym** | **Nr zgody, data wybrakowania, wycofania z archiwum zakładowego** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** |
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Spis zakończono na pozycji: